****

Dear <Insert your Supervisor’s Name>,

I would like approval to purchase a <one-year> subscription to **ESEA Now**SM from **LRP Media Group** for the purposes of professional development, training, and up-to-date guidance. ESEA Now cuts through the clutter and provides an authoritative, all-in-one, objective hub for learning about and sharing important federal program components.

ESEA Now delivers everything our staff needs to know about:

* Meeting the needs of homeless students, students with disabilities, and English learners
* Preparing for a Title I monitoring visit or audit
* Implementing proven school improvement strategies
* Understanding how federal allocations will affect our budget
* Getting parents more involved in their child's education and providing parent notices
* Complying with fiscal requirements
* Providing diverse supplemental education services for optimal student improvement
* Handling the added administrative burden of monitoring and reporting the use and impact of funds
* And more!

I am seeking approval for the subscription cost, including tax, which includes access to the ESEA Now website for <insert total # of subscribers> subscribers of our choice. Here is a complete breakdown of the costs:

Subscription cost: $<insert cost>

Tax: $<insert cost>

Subscription total: $<insert cost>

You can review information on **ESEA Now** at [www.ESEANow.com](http://www.ESEANow.com). Please consider my request as this would be an invaluable learning resource for our entire staff.

Sincerely,

<Insert your name>